

Appendix A

For Information:

- The application from Girton Cottontails Preschool (LZVNDTGF) requesting £1,700 was deferred at the June Grants Advisory Committee. Additional information to support the application is still pending and will be deferred until the August Grants Advisory Committee.
- The application from Great and Little Eversden Allotments (RXKNBZDG) requesting £1,941 was deferred at the June Grants Advisory Committee pending details on whether any measures will be put in place to fence off the pond for health and safety reasons. The applicant has since contacted us to request their application is withdrawn.

July Applications

Reference	RBDFZGRD			CCG
Name of Organisation	Elsworth Pre School			
Organisation Type	Charity 1182649			
CCVS Registered	No			
Parish	Elsworth			
Landowner	Own or have long lease			
Project Type	Equipment and materials			
Green option considered?	If the grant application is successful, they would be happy to review which retailers the items are available from (within the cost envelope) and prioritise those retailers with the strongest sustainability criteria and ethical policies”			
Documentation Status	Safeguarding	Yes	Accounts	Yes
	Quote	Yes	Mission Statement	Yes
District Councillor Support	Yes- Cllr Mark Howell and Cllr Peter Sandford			
Parish Council Support – does the PC support this project in principle	Pending			
Have the parish council supported the group financially previously? If yes when, what did the group purchase? and how much?	20/07/22 Asking for 47% of the project			
Officer Summary				
Elsworth Pre School has operated for several years and was converted to a Community Interest Organisation in 2021. It currently and provides childcare for 19 children aged 2-4 years. The Pre-School is primarily a facility available for children from the surrounding community (Elsworth,				

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Boxworth, Papworth, Hilton, Knapwell, Fenstanton). The Pre School holds open days and there have been discussions to make the facilities available to users outside of the school day- for example for children's parties, meetings, and classes.

Some of the furniture and play equipment at the pre-school is old, poor quality, broken and in some cases beyond repair. Following the recruitment of an entirely new Board of Trustees, a new Fundraising Committee and a new Pre-School Manager, the Pre-School will be working on a programme of refurbishments and upgrades to this equipment, to improve the overall experience and learning opportunities for children. The upgrades will also help to raise the attractiveness and financial sustainability of the Pre-School and support life in the village more generally.

Although plans are also to improve the external play areas in the autumn (to include new safety surfacing, planting and play equipment), this application is for funding to refurbish and re-equip the interior of the Pre-School with replacement furniture and kit and provide Forest School equipment (the new Manager is qualified to provide Forest School sessions which is a huge draw for children).

Total costs are £1,828.69, including a 20% contingency to reflect price rises and unforeseen issues. £969 is being requested from the Community chest:

- 2 x Storage units for resources- £158
- Room Scene Tilted Tray Tidy -£310
- 2 x Tough tray stands -£95.98
- Light box- £113
- Shoe tidy seat unit- £197.93
- Dressing up storage coat tree- £43
- Time/date season board- £31
- Gardening tools- £75
- Forest School equipment (Ropes, rope ladder, shelter for circle, den kit, bug pots, magnifying glasses, mud kitchen tools, firepit + safety equipment, slackline, bow saw, loppers, secateurs, hand drill etc)- £500

Sub-total £1,523.91

Contingency (20%) £304.78

Total £1,828.69

The Parish Council are being asked for 47% (£859) of the project costs which equates to the percentage of children at the Pre-School who live in the village. They are hoping to secure this funding on 20th July

Although the Pre-School regularly accepts second hand or re-gifted items, and invests in second-hand equipment, many of these items are direct replacements for old and damaged equipment that has not been upgraded for several years. Therefore, they are particularly keen in this instance to invest in new items to maximise the lifespan of the equipment. If the grant application is successful, the pre-school has stated that they are happy to review which retailers the items are sourced from (within the above budget) and prioritise those retailers with the strongest sustainability criteria and ethical policies.

Cllr Mark Howell:

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Please accept this email as strong support for Elsworth Pre-School application for a grant. The need for the Pre-School has never been stronger and the basics of the furniture and equipment is not exactly exciting. However, it is the most essential items which are required for the Pre-School. Indeed, without tables, chairs, cupboards and other basic equipment, the Pre-School would be not only unable to function but the safety of the children would have to be taken into consideration.

I keep hearing good reports about Elsworth Preschool and I am very happy to add my support to their brilliant endeavours. I am positive the grant will be shrewdly applied and the very best value for money will be sort. To repeat what I said at the beginning, I strongly support Elsworth Pre-School and their application for a grant.

Cllr Peter Sandford:

It was nice to meet you and the team (and children!) yesterday. As mentioned, I am happy to support your application for a Community Chest grant. You can use the following comments on the application form if you wish – Elsworth Pre-School received an Outstanding rating following an Ofsted inspection in May. The new trustees and staff have put a lot of effort into reinvigorating the pre-school but some of the furniture and equipment has seen better days. I am happy to support their application for a Community Chest grant to obtain replacements. Good luck with the application and please feel free to contact me if I can help further.

Total Project Cost:	£1,828.69	Total Applied For:	£969
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Reference	RTHKLVCF	CCG
Name of Organisation	Fowlmere Recreation Ground & Village Hall	
Organisation Type	Charity	
CCVS Registered	No	
Parish	Fowlmere	
Landowner	Leased from the Charity Commission- 10 years left on lease	
Project Type	Improvements to community space	
Green option considered?		
Documentation Status	Safeguarding	Yes
	Quote	Yes
	Accounts	Yes
	Mission Statement	Pending
District Councillor Support	Yes- Cllr James Hobro	
Parish Council Support – does the PC support this project in principle	The Parish Council are in support and are provided with regular updates at Parish Council Committee meetings	
Have the parish council supported the group financially previously? If yes when, what did the group purchase? and how much?	The Parish Council contributed £2000 to the renovation of the changing rooms in 2020	
Officer Summary		

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Fowlmere Recreation Ground & Village Hall was built in 1982 and is used by many local groups and also provides sports facilities (junior football and cricket) for local league teams. The hall and land is vested with the Charity Commission and funds are raised through bookings for wedding, parties, children's events, business meetings, and many other activities. 10 years is left on the current lease and rent is charged at £1 per annum. The Village Hall Management Committee (VHMC) are responsible for maintaining, renovating and upgrading the Village Hall as well as the maintaining the recreation ground.

The VHMC would like to upgrade and renovate both the ladies and gents toilets. This is a much-needed total refurbishment including new flooring, toilets, cubicles and sinks for the benefit of all users of both the recreation ground and village hall. Approval for this work is not needed from the Parish Council and the Charity Commission does not need to be informed - all that is required is an assurance that building is maintained to good standards.

Total costs are £35,429.21 including VAT and £2,000 is being requested through the Community Chest.

It is not in the Parish Council precept that the VHMC receive any money from the Parish Council. However, when the VHMC renovated the existing changing rooms in 2020, the Parish Council contributed £2000. The Parish Council also purchase, maintain, upgrade all play equipment in Fowlmere.

The VHMC have contacted businesses in Fowlmere for sponsorship and any shortfalls will come from earnings from bookings and general fundraising such as the monthly farmers market and concerts.

Cllr James Hobro:

I'm very happy to support this in principle, as long as it is in line with the terms of the Community Chest Grant.

Total Project Cost:	£35,429.21 including VAT	Total Applied For:	£2,000
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Reference	JBCXXSBXW	CCG
Name of Organisation	Cambourne Church	
Organisation Type	Charity 1149312	
CCVS Registered	No	
Parish	Cambourne	
Landowner	Shared Churches Ely- an organisation set up solely to purchase and commission the Church Building, Charity Number 257853	
Project Type	Equipment – Replacement oven	
Green option considered?	An electric oven was sought but is too expensive	
Documentation Status	Safeguarding	Yes
	Quote	Yes
	Accounts	Yes
	Mission Statement	Yes

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District Councillor Support	Cllr Helene Leeming, Cllr Stephen Drew and Cllr Shrobona Bhattacharya
Parish Council Support – does the PC support this project in principle	Yes
Have the parish council supported the group financially previously? If yes when, what did the group purchase? and how much?	The Town Council under current legislation is not permitted to contribute towards faith buildings.
Officer Summary	

Cambourne Church began in 2000 and is a local ecumenical partnership of four mainstream churches - Church of England, Baptist, URC and Methodist. They provide an environment for local people to meet and worship or meet as a local community group and consist of 130 members.

Cafe 19 is a not-for-profit enterprise which runs from the Church Hall. It is open to anyone in the Cambourne Community and beyond and provides low-cost food and drinks and a place where people can meet and chat. Customers can stay as long as they like in the cafe and this is usually taken advantage of by child minders and others with children who come to have a coffee, lunch and socialise. It is also used to supply free lunches on recommendation by the food bank.

The gas oven used by Café 19 and the Church is now 18 years old and after a lot of heavy use, it is in need of replacement. It is used to prepare food for many community events such as the Remembrance Services and during the Open Gardens. It is also used by community groups such as the Guides who access the church hall and annexe. Ideally the Church would like to purchase an electric oven to take advantage of renewable electricity. However, quotes for electric ovens are around £3,000 in excess of the equivalent gas oven.

Total costs for a gas oven is £2,298 which includes installation and VAT. This is slightly more expensive than other quotes obtained but is from a local (Cambridge) company who installed all the original equipment. £2,000 is being requested from the Community chest and the Church (who are not able to reclaim VAT) will meet the remaining costs if this application is successful.

The Town Council are happy to support the application but under current legislation, they are not permitted to contribute funding towards faith buildings.

Cllr Shrobona Bhattacharya:
I have full support for your grant application. I could also help the Cambourne Church buying any items of equipment for the future from our charity. We would like to start the Timebank Coffee Morning as soon as cafe 19 will be in action.

Cllr Stephen Drew:
Thank you for sharing this with us as district councillors. I am happy to be completely supportive of this application, and I am sure my colleagues will be as well.

Cllr Helene Leeming:

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I would also like to add my support to your grant application. I know from the value of the kitchen in the church building to many members of the Cambourne Community, not only Café 19, but to many groups that meet there.

Total Project Cost:	£2,298	Total Applied For:	£2,000
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Deferred Applications:

Reference	CZRJMKCW	CCG-Bio
Name of Organisation	Duxford Community Centre Events	
Organisation Type	Community Group	
CCVS Registered	No	
Parish	Duxford	
Landowner	Duxford Parish Council	
Project Type	Biodiversity - The planting of an Oak Tree (Autumn)	
Green option considered?	Yes	
Documentation Status	Safeguarding Y	Accounts Y
	Quote Y	Mission Statement Y
District Councillor Support	Yes – Cllr Peter McDonald	
Parish Council Support – does the PC support this project in principle	Yes, and a Parish Councillor has volunteered to keep the tree in a pot if it was necessary to order it sooner.	
Have the parish council supported the group financially previously? If yes when, what did the group purchase? and how much?	Pending	
Officer Summary		

This application from Duxford Community Centre Events was deferred from June's Grant's Advisory Committee meeting. Below is a summary provided in that meeting:

Duxford Community Centre Events is the events committee for Duxford Community Centre. The Committee, which consists of 9 members is responsible for all activities relating to events in the community centre or on the grounds of the recreation ground.

The Committee would like to plant an Oak Tree in the grounds of the Community Centre along with a plaque commemorating the Platinum Jubilee of Her Majesty the Queen

The Total cost of £528 is requested from the Community Chest:

- Oak tree-£403
- Tree Plaque- £125

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Planting will take place in October as a choice although one of the Parish Councillors volunteered to keep it in a pot if it was necessary to order it sooner. The grounds are maintained through an external provider and members of the council.

Cllr Peter McDonald has confirmed he is in favour of this application.

The application was deferred pending details on the long-term Community care plan for the tree:

The applicant has confirmed that they have the means to ensure the tree thrives in the long term (through an external provider and members of the Parish Council) and are happy to purchase the tree around October to ensure it has the best chance of survival

Total Project Cost:	£528	Total Applied For:	£528
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Reference	JDXKRFFC	CCG		
Name of Organisation	Cambourne Lawn Tennis Club			
Organisation Type	Community Group			
CCVS Registered	No			
Parish	Cambourne			
Landowner	Parish Council- Lease begun in 2016			
Project Type	Improvement to community buildings- construct a new clubhouse, including toilets, on the land adjoining the tennis courts.			
Green option considered?	Yes- ECO friendly recycled cladding and decking.			
Documentation Status	Safeguarding	Yes	Accounts	Yes
	Quote	Pending	Mission Statement	Yes
District Councillor Support	Yes- Cllr Dr Shrobona Bhattacharya. Pending Cllr Stephen Drew and Cllr Helene Leeming			
Parish Council Support – does the PC support this project in principle	Yes			
Have the parish council supported the group financially previously? If yes when, what did the group purchase? and how much?	Provided funding in 2016 for the building of new tennis courts			
Officer Summary				

This application from Cambourne Lawn Tennis Club was deferred from June's Grant's Advisory Committee meeting. Below is a summary provided in that meeting:

Cambourne Lawn Tennis Club, formed in 2003 provides low-cost tennis for members and non-members. Membership is open to all adults and children in the community, and the courts and the

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clubhouse can be hired out by non-members. They provide social tennis, matches and tennis coaching.

The Club would like to construct a new clubhouse, including toilets, on the land adjoining the tennis courts. At present there are no such facilities, and this would greatly improve what they can offer. The new Clubhouse will include ECO friendly recycled cladding and decking.

The Parish Council own the venue and are supportive of the project in principle having helped to get the project going and with obtaining planning permission. They also provided funding in 2016 for the building of new tennis courts. However, due to lack of funds they are unable to provide funding with this project.

Total project costs are £78,888.22 and £2,000 has been requested from the Community Chest



An expression of interest application to the Amey Community Fund for £40,000 has been approved and the shortfall of ~£36,000 will come from Club reserves (the Club have been offered an interest free loan of £30,000 from Cambridgeshire LTA).

Cllr Dr Shrobona Bhattacharya:

I have full support for the Cambourne Tennis Club and I am also happy to support this funding for the tennis club in Cambourne.

The application was deferred pending details on the number of years left on the lease provided by the Parish Council and details of who will be the owners of the new clubhouse. This information has now been provided:

The lease began in 2016 when the courts were built, and there are 19 years left on the lease. The Club house will be owned by the Parish Council. Whilst the Tennis Club are the leaseholders of the site, the Parish Council are the owners of the site. In the past the cost of capital expenditure (e.g. the construction of the original courts and their two new tennis courts) was commissioned by the Parish Council who recovered the VAT. The Club pays a fee of £500 per year, per court, for the use of the tennis courts and this money will go to the cost of court resurfacing and fencing replacement over time. The Parish Council will commission and make the payment for the construction of the new Clubhouse, as they can recover VAT on the costs.

Total Project Cost:	£78,888.22	Total Applied For:	£2,000
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